

## How to Be Licensed with Socan

So you have decided to start broadcasting your station from Canada. As with many countries, Canada has copyright laws that govern radio stations, including internet web based stations.

This guide will give you the basics on what you need to do in order to be licensed in Canada to broadcast your station. The reason I say basic, is each station will be different and therefor may affect the out come of the reports you send. More on that later...

### Registering

There are 3 ways to register with Socan. Phone, Email and online. All have 3 different pathways to getting licensed. There is no one click and done.

**1. New Licensees: 1.866.944.6210**


I find this method to be the easiest. You will setup your account with the Licensing Department and the initial report filled out. Credit Card payment is taken as well. You should also be able to obtain your account number which you will need to fill out future reports.

**2. Apply for a license through **email**.** File your report to Socan by email - [license@socan.ca](mailto:license@socan.ca)


**3. Apply online.** You will need to fill out an online form located at: [www.socan.ca/licensees/apply](http://www.socan.ca/licensees/apply) . Then click the link that says: **Apply for a Licence online now->** This web form looks like this:

## Business Profile


Please complete the following information. All required fields are marked with \*

Are you an existing SOCAN licensee? 

☐ Yes ☒ No

Licensee Name 


\*

Licensee Address 


\*

City 


\*

Province/State 


\*

Postal/Zip Code 

\*

Same mailing address 

\* ☐ Yes ☐ No

Licensee Type 

\*


## Primary Contact Information

First Name


\*

Last Name


\*

Email (This is your User ID) 


\*

Email Confirmation 


\*


Phone Number 

\*  -   ext.

Fax Number 

-

Create your password 

Confirm your password 

There is no option to select your license type with the online method.

Option 2 & 3 requires you to wait for Socan to contact you back. Socan will provide your account number once they do.

## Licenses

In general, Tariff 22.F covers all Internet radio stations.

[http://www.socan.ca/forms/Form\\_22F\\_EN.xls](http://www.socan.ca/forms/Form_22F_EN.xls)

I highly recommend downloading the legal fine print that explains exactly what 22.f is, how reporting works and what information Socan can request.

[http://www.socan.ca/pdf/gazette/Tariff\\_22F\\_GAZ.pdf](http://www.socan.ca/pdf/gazette/Tariff_22F_GAZ.pdf)

## How to Fill Out Page 2 of Tariff 22.F

<b>Definitions</b>								
In this part of the tariff,								
"audio page impression" means a page impression that allows a person to hear a sound								
"page impression" means a request to load a single page from a site								
"site" means a collection of pages accessible via a common root URL								
"Internet-related revenues" means all revenues generated by internet-related activities, including membership, subscription and other access fees, advertising, product placement, promotion, sponsorship, net revenues from the sale of goods or services and commissions on third-party transactions, but excluding (a) revenues that are already included in calculating royalties pursuant to another SOCAN tariff; (b) revenues generated by an Internet-based activity that is subject to another SOCAN tariff; (c) agency commissions; (d) the fair market value of any advertising production services provided by the user; and (e) network usage and other connectivity access fees								
"channel" means a single transmission of content other than an "on-demand stream" or a "download" as defined in Tariff 22.A								
"SOCAN repertoire use" means the share of total transmission time, excluding music used in interstitial programming such as commercials, public service announcements and jingles, that uses works in the SOCAN repertoire								

Year	Reporting period (if it is payable quarterly)	Percentage of combined SOCAN repertoire use on the site (see note above)	Applicable rate (based on amount of SOCAN repertoire use) - 1.5%, 4.2%, or 5.3%	(A) Internet-related revenues	(B) Ratio of audio page impressions (excluding audio-visual) to all page impressions (including audio-visual), or 0.5 if not provided	(C) Enter 0.95 for a Canadian site and 1 for any other site	(D) Ratio of non-Canadian page impressions to all page impressions, or, if not provided, enter 0 for a Canadian site and 0.9 for any other site	(E) SOCAN fees (minimum of \$28, \$79, or \$100)
	2016 1.	100% 2.	5.3% 3.	\$60.00 4.	0.75 5.	0.95 6.	0.90 7.	\$100.00 8.
Total fees								\$100.00

- 1. Reporting year.** When you file your reports they will always be information from the previous year. When you first setup your account with Socan, regardless if its January or October, the full fee is required. Then again starting January of the new year.
- 2. Percentage of the Socan repertoire being used.** Minimum is 20%. 100% is all music in the Socan repertoire, which should cover most artists. In the example I have used 100%.
- 3. Applicable rate:** Since I am using 100% of Socan's repertoire, 5.3 would be entered into this field. Which covers 80% - 100% of all music. Its broken down like this:  
1.5% of the site's internet -related revenues if the Socan repertoire use is 20% or less, 4.2% if the use is between 20% and 80% and 5.3% if the use is 80% or more.
- 4. How much revenue did your station make?** This is the value that should be entered here
- 5. Ratio of audio page impressions (excluding audio-visual page impressions) to all page impressions (excluding audio-visual page**

impressions), if that ratio is provided to Socan and 0.5 if not.

You will need to calculate from your web page stats. Please ask Socan for assistance if you need clarification.

Should work out like: audio page impressions ÷ all page impressions = (your answer).

6. **Canadian site or other?** 0.95 for a Canadian site. 1 for other.
7. The **ratio of non-Canadian page impressions to all page impressions**, if that ratio is provided to Socan; and if not, 0 for a Canadian site and 0.9 for any other site. Calculation similar to #5.
8. **Total fee** based on the previous 7 entries on the report. Socan will advise on initial sign up which tax if any will be applied. This fee is subject to a minimum of \$28 per year if the combined Socan repertoire use of the site is 20% or less, \$79 if the combined use is between 20% and 80% and \$100 if the combined use is 80% or more.

## Online Registration

Once you have your account number with Socan, you can proceed to setup an online account. This will make it much easier to file your reports and pay the yearly fee.

<http://www.socan.ca/new-licensee-id>

**If you have any questions, feel free to call Socan's License department at:**

**New Licensees:** 1.866.944.6210

**Current Licensees:** 1.866.944.6223

**licence@socan.ca**